



Introduction to Tricor Malaysia

The Business Enablers

About Tricor

Tricor Group (Tricor) is a global provider of integrated Business, Corporate and Investor Services. As a business enabler, Tricor provides outsourced expertise that allows our clients to concentrate on what they do best – Building Business.

Our Services

Tricor's professional specialists provide a comprehensive range of services including the following: Business Advisory; Entity Formation; Corporate Governance, Corporate Administration & Secretarial; Trust & Fiduciary Services; Accounting & Financial Reporting; Payroll, Payment & Treasury Administration; Services for New Issues / Initial Public Offerings & Registry Management; Tax Services; China Entry & Consulting; Executive Search; Management Consulting; Human Resource Consulting; and Fund Administration.

Our People

Our key senior executives are former partners and senior professionals from major international accounting firms and other professional firms. With over 2,000 staff operating from 37 cities in 20 countries / territories, Tricor delivers high-performance solutions tailor-made to meet your needs.

Our Clients

Our extensive client portfolio demonstrates our strength and capabilities. Our client portfolio includes over 1,000 companies listed on the Hong Kong Stock Exchange, more than 500 companies listed in Singapore and Malaysia, over 40 per cent of Fortune Global 500 companies, as well as a significant share of multinationals and private enterprises operating across international markets.

Our Business Partners

Our business partners include international accounting and law firms, leading investment and private banks, and financial and tax advisers.

Our Malaysia Offices

Tricor Services (Malaysia) Sdn Bhd
Mr. Yeap Kok Leong
(CEO & Managing Director)

Corporate Office

Unit 30-01, Level 30, Tower A,
Vertical Business Suite
Avenue 3, Bangsar South
No.8, Jalan Kerinchi
59200 Kuala Lumpur, Malaysia
Tel: (60) 3 2783 9191
Fax: (60) 3 2783 9111

Investor Services

Unit 32-01, Level 32, Tower A,
Vertical Business Suite
Avenue 3, Bangsar South
No.8, Jalan Kerinchi
59200 Kuala Lumpur, Malaysia
Tel: (60) 3 2783 9299
Fax: (60) 3 2783 9222

Governance, Risk and Compliance (GRC) IT & Software Solutions (IT)

Unit 30-01, Level 30, Tower A,
Vertical Business Suite
Avenue 3, Bangsar South
No.8, Jalan Kerinchi 59200 Kuala Lumpur
Tel: (60) 3 2783 9211
Fax: (60) 3 2783 9200

Contact Persons:
GRC - Mr. Kenneth Chin
IT - Ms. Karyn Mak

Offices

Ipoh

Tricor Corporate Services Sdn Bhd
Tricor Investor Services Sdn Bhd
No. 41, Jalan Medan Ipoh 6,
Bandar Baru Medan,
31400 Ipoh, Perak, Malaysia
Tel: (60) 5 548 0888
Fax: (60) 5 545 9222

Contact Person: Mr. Chan Chee Kheong

Johor Bahru

Tricor Corporate Services Sdn Bhd
Tricor Investor Services Sdn Bhd
Suite 13-01, 13th Floor City Plaza,
Jalan Tebrau,
80300 Johor Bahru, Johor, Malaysia
Tel: (60) 7 332 2088
Fax: (60) 7 332 8096

Contact Persons: Ms. Yong May Li

Contact Us

For more information on Tricor's services, please visit our website at www.my.tricorglobal.com or email info@my.tricorglobal.com.

Labuan

Tricor Trustco (Labuan) Ltd
Level 15 (A1), Main Office Tower,
Financial Park Labuan, Jalan Merdeka
87000 Labuan FT, Malaysia
Tel: (60) 87 453 288 / 443 118 / 443 188
Fax: (60) 87 441 288 / 451 288

Contact Person: Ms. Mari-Len Ngu

Melaka

Tricor Corporate Services Sdn Bhd
49-B, Jalan Melaka Raya 8,
Taman Melaka Raya,
75000 Melaka, Malaysia
Tel: (60) 6 281 5300
Fax: (60) 6 281 5332

Contact Person: Ms. Ng Bee Lian

Penang

Tricor Corporate Services Sdn Bhd
Suite A, Level 9,
Wawasan Open University,
54, Jalan Sultan Ahmad Shah,
10050 Georgetown, Penang, Malaysia
Tel: (60) 4 229 6318
Fax: (60) 4 226 8318

Contact Person: Ms. Chew Siew Cheng

Seremban

Tricor Corporate Services Sdn Bhd
Chamber E, Lian Seng Courts,
275, Jalan Haruan 1,
Oakland Industrial Park,
70200 Seremban,
Negeri Sembilan, Malaysia
Tel: (60) 6 762 3339
Fax: (60) 6 762 9693

Contact Person: Ms. Ng Bee Lian

Representative Offices

Kota Kinabalu

Lot 3, 3rd Floor Block A,
Damai Plaza, Phase 4,
88300 Kota Kinabalu, Sabah, Malaysia
Tel: (60) 88 231 790 / 254 252
Fax: (60) 88 266 842

Contact Person: Mr. Chong Fook Hin

Kuching

Lot 312, Section 60,
167E, Jalan Sekama,
93300 Kuching Sarawak, Malaysia
Tel: (60) 82 480 022
Fax: (60) 82 480 055

Contact Person:
Mr. Joseph Kiu Chiong Kiet

Malaysia Service Offerings

Business Services	<ul style="list-style-type: none"> Accounting & Financing Reporting Cash, Fund & Payment Administration Human Resources & Payroll Administration Business Advisory Provide Banking Support Administrative & Processing Services for Inland Revenue, Social Security Organization (SOSCO) and Employee Provident Fund (EPF) Payments and Returns 		Issuing House Services <ul style="list-style-type: none"> Advising on timeline, procedures and documentation for initial public offerings (IPOs) Processing and reporting on the status of applications Balloting of applications Allotment and crediting of securities to investors' CDS accounts Furnishing reports for the listing of securities on Bursa Malaysia Securities Bhd Providing online checking on application status <p>For more details, please visit www.tiih.com.my</p>	Human Resource Services	<ul style="list-style-type: none"> Human Resource Administration Handling of Grievances, Counseling and Coaching Human Resource Management including Manpower Planning Policies and Procedures Training & Development Reorganization / Right- sizing - Retrenchment and Redundancy Industrial Relations Matters Immigration Services and Support for Expatriate Staff <p>For more details, please visit www.tricortalentinc.com</p>
Corporate Services	<ul style="list-style-type: none"> Company Formation & Business Establishment Company Secretarial Named Company Secretary Foreign Branch Agent Corporate Governance Provision of Registered Office Liquidation, Dissolution & Cessation of Business Provision of Local Resident Directors Offshore Jurisdictions: Regulations & Compliance Trust Services Corporate Advisory <ul style="list-style-type: none"> Guidance on Corporate Governance Practices Advisory & Technical Support on Compliance with Listing Requirements, Companies Act, 1965 and Malaysian Code on Corporate Governance In-house Training for Directors & Senior Management on Listing Requirements, Companies Act 1965 and Malaysian Code on Corporate Governance Application Services with Regulatory Bodies <ul style="list-style-type: none"> Making Various Applications to the Different Government & Regulatory Authorities in Malaysia on Clients Behalf Obtain Necessary Approvals in Malaysia for Establishment of Business, Acquisitions of Assets, Foreign Participation in Domestic Companies, Offshore Loans or Expatriate Employment Obtaining Required Licenses for Manufacturing, Investment Advisory & Fund Management, Information Technology and Other Industries 	Performance, Governance, Risk & Compliance (GRC) Services	<ul style="list-style-type: none"> Q-RADAR GRC Software Solutions Business Continuity Management Corporate Governance Enterprise Risk Management Operational Risk Management Compliance Management Incident Management Performance Management Whistleblowing GRC Smart Sourcing <p>For more details, please visit www.tricor-roots.com</p>	Executive Search Services	<ul style="list-style-type: none"> Conduct In-Depth Research, Intense Sourcing & Identification of Qualified Candidates within the Appropriate Industry Sectors International & Cross - Border Recruitments Provide Search and Selection Services that Meet Recruitment needs <p>For more details, please visit www.tricortalentinc.com</p>
		Labuan Offshore Services	<ul style="list-style-type: none"> Company Formation Company Secretarial Tax Advisory & Planning Offshore Structuring and Consulting Accounting Services Payroll, Cash Management & Trust Administration License Application Office Administration & Support, e.g. Order Management, Account Payable & Receivable Management, Mail & Call Forwarding Nominee Services 	IT & Software Solutions	<ul style="list-style-type: none"> Website Design Enterprise Portal Software SMEs Content Management Systems eProtege - Campus Management System Workflow management Custom Integration: Integrate with Existing Systems to Maximize IT Investments and Ensure Architectural Integrity <p>For more details, please visit www.tricorsenedi.com</p>
Investor Services	<p>Share Registration (Investor Services)</p> <ul style="list-style-type: none"> Maintenance of Register of Members Investors Call Centre Support of Corporate Exercises, e.g. <ul style="list-style-type: none"> Rights Issue / Restricted Offer Bonus Issue Scheme of Arrangement General Offer / Privatization Loan Stock Conversion / Redemption Capital Repayment Dividend / Interest Payment / Dividend Reinvestment Plan Employee Share Scheme / Share Grant Plan Members' Registration at General Meetings Poll Administrator / Independent Scrutineer 	Tax Advisory and Consultancy Services	<p>Tax Related Services</p> <ul style="list-style-type: none"> Corporate and Business Tax Planning, Advisory and Compliance Personal Tax Planning, Advisory and Compliance Asset Protection and Trust Tax Appeals Tax Due Diligence on Mergers and Acquisitions Tax Audits and Tax Investigations Advice on Inbound and Outbound Investments Tax Incentive Applications Real Property Gains Tax Planning and Compliance Stamp Duty Planning <p>Goods & Services Tax ('GST') Related Services</p> <ul style="list-style-type: none"> GST Registration Review GST Implementation and Impact Study GST Health Screening / Compliance Check GST Advisory and Consultancy GST Training Services 	Record Management & Document Imaging Services	<ul style="list-style-type: none"> Records Management Services via RFID (Radio Frequency Identification) Safe and Secure Storage of Confidential Documents, Media or Back-up Tapes for BCP Purposes Document Imaging Services Electronic Document Management Solutions Serviced Office Virtual Office Meeting Facilities <ul style="list-style-type: none"> Meeting Room Rental Food & Beverage Audio-visual <p>For more details, please visit www.tricorhive.com</p>

